



**APPLICATION – LETTER OF ELIGIBILITY FOR TAX INCENTIVE PROGRAM**

LE-2010-	_____
Application No.	_____
COA Case #	_____
Date of:	_____
Hist. Comm. Review	_____
Council Action	_____

REFERENCE: ORDINANCE NO. 07-243    DATE: ORDINANCE PASSED July 5, 2007

**Texas Tax Code 312.204 and 312.208 do not allow for an abatement, subsequent modifications, extensions, or renewals to extend beyond ten (10) years from the date of the original agreement.**

**APPLICANT:**

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

**OWNER (If Different from Applicant):**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

**ADDRESS OF PROPERTY BEING CONSIDERED:** \_\_\_\_\_

\_\_\_\_\_

**PLEASE CHECK THE APPROPRIATE CONSTRUCTION ACTIVITY THAT APPLIES**

- |   |   |                                |
|---|---|--------------------------------|
| <input type="checkbox"/> Restoration    | <input type="checkbox"/> Reconstruction | <input type="checkbox"/> Other |
| <input type="checkbox"/> Rehabilitation | <input type="checkbox"/> Preservation   |                                |

*Please attach a letter of intent describing all work to be done and materials to be used in detail.*

**REQUIRED ATTACHMENTS:**

- |  |  |  |
|--|--|--|
| <input type="radio"/> Letter of Intent | <input type="radio"/> Legal Description of Property (metes & bounds) | <input type="radio"/> Cost Estimates (for levels 2 or 3)                 |
| <input type="radio"/> Tax Certificate  | <input type="radio"/> Photographs of Property                        | <input type="radio"/> Certificate of Appropriateness (for levels 2 or 3) |

**Letter of eligibility becomes null and void if authorized construction is not completed within 18 (eighteen) months**

I hereby certify that I have read and examined this application and that the work to be provided to be on lot of record for permit. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a Certificate of Appropriateness does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return all forms and documentation to the Community Development Department at City Hall.**  
**116 W. Bridge St., Granbury, TX 76048**

Proposed Level of Program  
1                      2                      3

Landmark No.  
\_\_\_\_\_

Notary:

Time frame for repair work \_\_\_\_\_ to \_\_\_\_\_  
\$ \_\_\_\_\_ Summation of proposed qualified costs (attach line items of all qualified costs. Must be attached to complete the application by individual experienced in estimating construction costs)

- \_\_\_\_\_ ( Y / N ) NEZ waiver consideration?
- \_\_\_\_\_ ( Y / N ) Certificate of Appropriateness required?
- \_\_\_\_\_ ( Y / N ) Delinquent taxes?
- \_\_\_\_\_ ( Y / N ) Code violations for other codes?
- \_\_\_\_\_ ( Y / N ) Outstanding liens?
- \_\_\_\_\_ ( Y / N ) Detailed description and graphic depicting those areas to be restored, preserved, rehabilitated or reconstructed?
- \_\_\_\_\_ ( Y / N ) Additional information requested by staff (describe)?

Items  
\_\_\_\_\_  
\_\_\_\_\_

**Disputes regarding review of qualified costs?**

HPO:

\_\_\_\_\_  
Eligible for consideration by  
Historic Preservation Commission and City Council

\_\_\_\_\_  
Date

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