



Gas Well Permit Application

**City Issued Gas Well Permit # _____, Date Issued _____
Date SUP approved by City Council (if within City) _____;**

The City of Granbury Zoning Ordinance requires a Gas Well Permit prior to operation within the city or it's Extra-Territorial Jurisdictional (ETJ). Please provide the following information, to support your permit request. The application will be considered incomplete unless all requirements of Article 15 – Drilling Regulations of the Zoning Ordinance or Ordinance # 06-127 have been fully addressed.

Any oil or gas drilling activity within the city boundary requires a Specific Use Permit to be approved by P&Z and City Council prior to the issuance of a Gas Well Permit by administration. Additionally, all information must be provided and fees received before any drilling activity begins and a permit is issued.

SECTION 1 - General Information:

Type of Gas Well Permit Application:

Application Date:
____/____/____

- New Site
- Amendment to Active Permit
- Transfer of Ownership of Gas Well

Well Site Name: _____ Well # (s): _____ City of Granbury
 ETJ / County

Operator Name: _____

Operator Address: _____

City/State/Zip: _____

Operator Phone #: _____ 24hr Emergency #: _____

Fax Number: _____ Email: _____

Person making application:

Signature Printed Name Date

Mineral rights owner:

Signature Printed Name Date

A NON-REFUNDABLE ADMINISTRATION/PERMIT FEE OF \$500.00 IS REQUIRED FOR A GAS WELL PERMIT PRIOR TO PROCESSING.

Staff Approvals:

City Fire Inspector Date

Community Development Director Date

City Engineer Date

City Manager Date

SECTION 2 - Request for Gas Well Permit within the City of Granbury:

The drilling of Oil or Gas Wells within the City's is governed by Article 15 – Oil & Gas Regulations of the City of Granbury Zoning Ordinance. The Ordinance may be obtained from the City offices or downloaded from the City's website @ <http://www.granbury.org/index.asp?NID=253>.

Please use the list below as a general checklist of requirements. A complete list of requirements for both an SUP application and Gas Well Permit application can be found in Article 15 of the Zoning Ordinance.

SUP REQUIREMENTS:

- Verified the property is zoned appropriately to allow for the consideration of the Specific Use Permit;
- Provided a complete SUP application addressing the list of requirements (#'s 1-12) found in Section 15.2.A of the Zoning Ordinance;
- Submitted a Roadway Repair Agreement to the Public Works Department in conjunction with the SUP;
- Met all distance and separation requirements as outlined in Section 15.11;
- SUP application is signed by the property owner; and
- Paid a non-refundable \$250 SUP application fee.

GAS WELL PERMIT REQUIREMENTS:

- Provided the date the SUP was approved by the City Council (required only if within the City of Granbury);
- Provided approved Insurance documentation as defined in Section 15.6;
- Submitted a copy of the Emergency Response Plan and Hazardous Materials Inventory Statement;
- Contacted Public Works Dept. regarding the requirement of a Grading Plan, Storm-water Prevention Plan and a Drainage Plan;
- Received approval from the City, County or TXDOT for an approach permit if required;
- Provided documentation of any pending disputes before the Railroad Commission regarding this proposal;
- Provided copy of TCEQ or Railroad Commission permit;
- Identified the number of Wells to be drilled and covered by this Gas Well Permit;
- Delineated required screening fences surrounding the well on site plan;
- Provided a copy of vicinity map for each individual site along with route location and 'drive-to' maps (May be included on Emergency Response Plan);
- Provided a map showing above ground storage and holding of liquids, chemicals and other related elements, as well as proposed and existing underground gas pipelines (May be included on Emergency Response Plan);
- Submitted name of the authority responsible for the well site, 24-hour phone number and address of responsible well site operator, property owner and mineral rights owner;
- Copy of the required sign elevation with emergency contact information;
- Escrowed required Security deposit in the form of a letter of credit, payment bond or C.O.D. as outlined in Section 15.7;
- \$500 non-refundable administration fee has been paid;
- \$750 annual inspection fee per well;
- \$3,000 remote foam trailer fee in-lieu-of installing an onsite foam dispensing system per well site.

I have obtained a copy and read Article 15 – Oil & Gas Regulations of the City of Granbury Zoning Ordinance, and shall design, install, operate and file the required reports on such oil or gas well facilities in compliance with the adopted policies regulating such activity. Additionally, I realize it is the responsibility of the well operator to notify the City immediately of any potential safety or related environmental issues or problems which may occur on-site.

Person making application:

Signature

Printed Name

Date

Company Name

SECTION 3 - Request for Gas Well Permit outside of the City of Granbury, but within the ETJ (Extra-Territorial Jurisdiction):

The drilling of Oil and Gas Wells within the City's ETJ (area within one mile of the city boundary) is governed by Ordinance # 06-127 of the City of Granbury Code of Ordinances. The Ordinance may be obtained at the City offices or downloaded from the City's website @ <http://www.granbury.org/index.asp?NID=253>.

Please use the list below as a general checklist of requirements. A complete list of requirements for a Gas Well Permit application can be found in Ordinance # 06-127 of the Code of Ordinances.

- Submitted a plat application in conformance with the City of Granbury Subdivision Ordinance if required;
- Provided all site related information (#'s 1-10) as required by Section 13.16.004;
- Provided approved Insurance documentation as defined in Section 13.16.005;
- Escrowed required Security deposit in the form of a letter of credit, payment bond or C.O.D. as outlined in Section 13.16.006;
- Submitted a copy of the Emergency Response Plan and Hazardous Materials Inventory Statement;
- Contacted Public Works Dept. regarding the requirement of a Grading Plan, Storm-water Prevention Plan and a Drainage Plan;
- Received approval from the City, County or TXDOT for an approach permit if required;
- Provided documentation of any pending disputes before the Railroad Commission regarding this proposal;
- Provided copy of TCEQ or Railroad Commission permit;
- Identified the number of Wells to be drilled and covered by this Gas Well Permit;
- Met all distance and separation requirements;
- Delineated required screening fences surrounding the well on site plan;
- Provided a copy of vicinity map for each individual site along with route location and 'drive-to' maps (May be included on Emergency Response Plan);
- Provided a map showing above ground storage and holding of liquids, chemicals and other related elements, as well as proposed and existing underground gas pipelines (May be included on Emergency Response Plan);
- Submitted name of the authority responsible for the well site, 24-hour phone number and address of responsible well site operator, property owner and mineral rights owner;
- Copy of the required sign elevation with emergency contact information;
- \$500 non-refundable administration fee has been paid;
- \$5,000 inspection deposit has been paid for each well;

I have obtained a copy and read Ordinance # 06-127, Oil & Gas Regulations of the City of Granbury for the ETJ, and shall design, install, operate and file the required reports on such oil or gas well facilities in compliance with the adopted policies regulating such activity. Additionally, I realize it is the responsibility of the well operator to notify the City immediately of any potential safety or related environmental issues or problems which may occur on-site.

Person making application:

Signature

Printed Name

Date

Company Name